



Facility Services Department, Permit Unit

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Dear Permit Client,

You are receiving this letter because you have held a TDSB Facility Permit in the 2011-12 school year, in the “registered non-profit” category.

Throughout the year, the Toronto District School Board (TDSB) opens its doors and welcomes hundreds of organizations and agencies into our classrooms, gyms and facilities for community activities.

Over the last year, our permitting practices have been reviewed and there is a growing shortfall between the cost of providing these services and the fees collected.

Through this review, the Board recently approved revised categories and established criteria and have determined that religious groups will be required to pay the full fee. Effective September 1, 2012, your organization will be in the “Non-Subsidized” category. The new fee schedule is attached for your information.

In addition, as part of this year’s budget process, the Board approved a permit fee increase of 43.7% for all permits that will take effect January 1, 2013. This increase ensures that any shortfall in permit fees will not impact the resources available for our schools and classrooms. These changes will make running community permits sustainable for the long term.

We are currently processing permit applications for the 2012-13 school year. Should your organization receive a tentative permit but wish to request changes to its permit based on this change, please use the attached form. The change/cancellation fee will be waived for one request on the attached form, if received in our office by the deadline of **October 31, 2012**.

If you have any questions with regard to your permit please call 416-395-7666 or email permits@tdsb.on.ca.

Toronto District School Board
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